



**Utah Career Ladder
Professional Activity Pre-Approval Form**

In order to obtain credit for an activity not on the Professional Activities Matrix, the applicant must submit this form *prior* to participating in the professional activity.

Applicant's Name:
Email:
Phone number:
Total hours spent:

To Be Completed By Applicant

Please describe the proposed activity and the amount of time anticipated to participate in the activity.

How does this activity further your growth as a professional? How does it advance the field of Early Childhood?

How will you document your participation in this activity?

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Applicant's Signature: _____

Please mail or email this completed form to:
Child Care Professional Development Institute
65105 Old Main Hill
Logan, Utah 84322-6515
ccpdi@usu.edu