



Curriculum Approval Application

Sponsoring Organization or Professional Information

Date of application:

Name of sponsoring organization or professional:

Name of sponsoring organization or professional contact designee:

Phone

Email

Address of sponsoring organization or professional:

(street)

(city and state)

(zipcode)

Name(s) of instructor(s)

*If new instructors are assigned to this training at a later date, sponsoring designee must submit Instructor Approval Applications for each instructor and receive approval from OCC prior to the new instructor(s) teaching the course

Training Information

Course Name:

Type of Training: Face to Face Online Webinar

Cost of Training:

Number of Training Sessions:

Capacity (# of participants who can enroll):

Total Hours of Instruction Time (check one box):

2.5

5

10

20

40

Other:

Language in which Training will be presented:	English	Spanish
Language in which Materials will be presented:	English	Spanish

CDA Competency Area (if applicable):

- Planning a safe and healthy learning environment
- Advancing children's physical and intellectual development
- Supporting children's social and emotional development
- Building productive relationships with families
- Managing an effective program
- Maintaining a commitment to professionalism
- Observing and recording children's behavior
- Understanding principles of child development and learning

Utah Core Competencies address (required to list at least three):

Access the Utah Core Competencies pdf [here](#).

- 1.
- 2.
- 3.
- 4.
- 5.

Please mail or email this completed form to:
KC Hutton – Professional Development Specialist
Office of Child Care – Department of Workforce Services
140 E. 300 S.
Salt Lake City, UT 84111
khutton@utah.gov